



Admissions Policy

Approved March 2018

All school policies are reviewed by Governors annually

This policy is effective for entrants from September 2019 to 31st August 2020

Pupils will be admitted on a non-selective basis. We welcome all applications regardless of ability, aptitude or skill. We welcome applications from all geographical areas.

The number of admissions will be 300 in year 7 & 8 and 270 per year group in years 9-11.

Over-Subscription

Where applications for admission into Years 7-13 exceeds the number of places available, places will be offered in accordance with the following criteria, in the following order of priority.

1. A 'looked after child' (i) or a child who was previously looked after but immediately after being looked after became subject to an adoption(ii) child arrangements order (residency order) (iii) or special guardianship order (iv).
2. Children of full or part-time, permanent, salaried members of staff who have been employed at the school for at least two calendar years at the time of the application for admission.
3. Children living in the school's priority consideration area¹ who have a sibling² attending the school where the sibling is or has been a member of years 7, 8, 9, 10 or 11 and who will continue to be on the school roll when the applicant child is admitted. This criterion does not apply if the sibling has only attended years 12/13.
4. Children living in the school's priority consideration area with the strongest geographical claim, measured in a straight line from the Ordnance Survey Address Point of the child's home address (including flats) to the Ordnance Survey Address Point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.
5. Children who live outside the school's priority consideration area who have a sibling attending the school where the sibling is or has been a member of years 7, 8, 9, 10 or 11 and who will continue to be on the school roll when the applicant child is admitted. This criterion does not apply if the sibling has only attended years 12/13.
6. Other children with the strongest geographical claim, measured in a straight line from the Ordnance Survey Address Point of the child's home address (including flats) to the Ordnance Survey Address Point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.

In the event of oversubscription in Criteria 1, 2, 3, 4 or 5 higher priority will be given to children with the strongest geographical claim as described in Criteria 4 and 6. In the event of a tie between two or more children when applying this criterion a process of random allocation will be followed, carried out by an independent authority.³

Transport

The school does not provide home to school transport.

Main School In Year Admissions

Any applications to the school outside the normal year of entry must be made directly to the School.

Waiting Lists

If the school is oversubscribed, a waiting list will be held. The waiting list will be prioritised according to the school's oversubscription criteria.

The school is required to admit a child with a statement of Special Educational Needs that names the school, even if the school is full as long as the school can meet the needs of the child. From time to time the School is directed by the Local Authority, according to agreed fair access protocols, to allocate places over the number of places available. These children will take precedence over any children on the waiting list.

Sixth Form

The number of admissions into the Sixth Form from students not already at Bournside will be 80 per year group but this can be exceeded if the demand exists and facilities and resources allow. Students will be admitted into the Sixth Form with a minimum of five GCSEs at Grade 4 or above including English Language or Literature. Students must also meet individual course requirements which may be higher than a 4 grade in specific subjects. Applications are considered up to but not beyond one week after the start of term in September, although prospective applicants are encouraged to apply much earlier than this. Applications forms for Sixth Form places can be obtained from the school and can be found on the school website at www.bournside.gloucs.sch.uk.

In the unlikely event of the Sixth Form being oversubscribed after GCSE results are known, places will be offered according to the oversubscription criteria used for places in Year 7 as shown above.

Appeals

Parents whose application for a place at the school has been unsuccessful have the right of appeal to an independent Appeal Panel. Appeals, which should be in writing, should be sent to the school for the attention of the Clerk to the Governors. Appeals will be conducted in accordance with the Code of Practice for School Admissions Appeals. Parents, whose appeals have been unsuccessful, may only apply for a further appeal in the same academic year if there has been a significant or material change in their circumstances.

- (i) A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. In Gloucestershire, such children are referred to as Children in Care.
- (ii) This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders).
- (iii) Under the provisions of section 12 of the Children and Families Act 2014, which amend section 8 of the Children Act 1989, residence orders have now been replaced by child arrangements orders.
- (iv) See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

¹ The priority consideration area is used only to establish priority in years of over subscription. **It is not a catchment area.**

² Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner as well as children who are brought together as a family by a same sex civil partnership. In every case, the child must be living with the same family unit at the same address at the time of application.

³ Applications for twins and children from multiple births will be considered as individual applications, but the school will accommodate both/all children if only one child is offered a place.

This policy refers to a priority consideration area – a map detailing is available on the school's website and a copy can be viewed in the school's reception area.