

**Quick Apply**

Please complete all sections on this form. If any sections do not apply to you, please enter ‘not applicable’. Please note if you are shortlisted for the position you will be required to complete a full application form. Please note CVs will not be considered.

|  |  |
| --- | --- |
| **Application for the post of** |  |

**Your details**

|  |  |
| --- | --- |
| Title |  |
| Forename |  |
| Surname  |  |
| Address |  |
| Postcode  |  |
| Telephone number |  |
| Email address  |  |
| NI Number |  |
| How would you like us to contact you about your application? | Choose an item. |

**Employment history**

Starting with your most recent job role, please list all previous employment (whether paid or unpaid) providing all of the requested details. Please include periods of unemployment.

|  |  |
| --- | --- |
| Name of current/most recent employer |  |
| Address of employer |  |
| Start date of employment | Click or tap to enter a date. |
| End date of employment | Click or tap to enter a date. |
| Job title |  |
| Brief description of responsibilities |  |
| Salary/grade |  |
| Period of notice |  |
| Date available to begin a new post |  |
| Reason for leaving | Choose an item. |
| If you selected ‘other reasons’, please provide your reason |  |

**Education**

Please provide details of your education from secondary school onwards and the qualifications gained.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of school/college/university** | **From** | **To** | **Qualification** | **Grade** |
|  |  |  |  |  |
|  |  |  |  |  |
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|  |  |  |  |  |

**Other relevant experience**

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| --- |
|  |

**Eligibility to work in the UK**

|  |
| --- |
| Are you eligible to work in the UK? |[ ]
| If yes on what basis? | Choose an item. |
| If you selected ‘other’, please provide full details |  |
| When did you become resident in the UK? |  |
| Do you require a work permit to work in the UK? |[ ]

**Data protection**

The school processes personal, special category data and criminal records data in accordance with our data protection policy and in accordance with data protection laws.

I understand that providing misleading or false information/qualifications may affect any recruitment decision made relating to me or if appointed, may lead to disciplinary action and dismissal.

**I authorise Cheltenham Bournside School to check the information supplied and hold all such information in both paper and electronic formats.**

Signature: Date:

Print name:

If selected, you may be required to complete a more detailed application form.