



Uniform and Equipment Guidance

Academic Year 2022-2023

Rationale

At Bournside we expect the highest standards from our students, this includes their personal presentation and preparation for the school day. Our uniform gives our school its identity and we expect our students to always wear it with pride. To maintain these standards, this guide outlines our expectations to ensure that our students feel part of our community, are equipped and ready to learn, and make the best impression to everyone they meet.

Years 7-11

Compulsory uniform

Please mark every item of clothing with the owner's name

- Bournside blazer with school badge
- Bournside navy pleated skirt or full-length/tailored trousers with Bournside badge
- White regular or fitted shirt which must button at the neck – short sleeves shirts are permitted but capped sleeves are prohibited (see Appendix 1)
- Black/navy/dark socks or black/natural-coloured plain tights – white sports socks are only permitted for PE lessons
- Plain black or dark brown shoes with a low heel – platform shoes, boots, trainers, and ballet pumps without a hard-based sole are not allowed to be worn
- Respective Bournside House tie:
 1. Attenborough House **Green**
 2. Frank House **Purple**
 3. Hawking House **Blue**
 4. Owens House **Red**
 5. Parks House **Orange**
 6. Rowling House **Yellow**

Year 7 students will receive their first school tie during their induction programme as part of joining their House.

Optional uniform

- Plain navy v neck pullover (logos not permitted). No other jumper or sweatshirt is permitted.

Jewellery

Jewellery is not needed in the school environment. If a student decides to wear jewellery it must be discreet and must not compromise the health and safety of themselves or wider school community and must adhere to the following rules:

- All jewellery must be removable
- Stud earrings only; no hoops or dangly earrings allowed
- No more than two piercings permitted in each ear
- No facial piercings, including tongue piercings, are allowed in school
- Any piercings must be done with ample healing time so that they can be removed during the school day

- Necklaces and bracelets should not be visible in school
- No more than one ring can be worn on each hand
- Any student who arrives in school with an item that is not permitted will be asked to remove it before being allowed into lessons and will have that item confiscated
- The confiscated item will be handed to Student Reception and can be collected at the end of the school day in line with the 'collection of confiscated items procedure' outlined below
- Refusal to remove any prohibited items will result in a Level 3 'refusal' on our Ladder of Consequences – please see our Behaviour Policy.

Hairstyles

- Hairstyles must be neat and tidy
- The use of hair dye to achieve unnatural colours or combinations is not permitted
- Any hair accessories should be discreet and removable
- Hair should not be excessively short (minimum grade 1) or cut with lines or patterns
- Long hair must be tied back for PE, Technology, and Science lessons
- After holidays, students should return to school with acceptable hairstyles and must allow adequate time for colours or patterns to grow out.

Make up

- Any make up worn must be discreet
- Acrylic nails/extensions and false eye lashes/extensions are not allowed in school. If a student presents in school with such items, they will be given 48-hours to remove them
- If a student refuses to remove these items, it will result in a Level 3 'refusal' on our Ladder of Consequences - please see our Behaviour Policy.

Outdoor garments

- All outdoor layers including overcoats, fleeces, hats, scarves, and gloves must not be worn during lessons
- Hooded sweatshirts or 'hoodies' are not allowed on school site **at all**
- Any student who arrives in school with an item that is not permitted will be asked to remove it before being allowed into lessons. The confiscated item will be handed to Student Reception and can be collected at the end of the school day in line with the 'collection of confiscated items procedure' outlined below
- Refusal to remove any prohibited items will result in a Level 3 'refusal' on our Ladder of Consequences – please see our Behaviour Policy.

Collection of confiscated items

Any prohibited items that have been confiscated by a member of staff will be labelled and handed to school reception. Each item that is if confiscated will result in a negative uniform point logged against the student's behaviour record. Items will be returned to the student using the following protocol:

- 1st offence: item placed at Student Reception and student may collect from 3:15pm
- 2nd offence: item placed at Student Reception and member of Senior Leadership Team to release to student
- 3rd offence: item placed at Student Reception and parent/carer expected to collect when they are able.

- Any further uniform infringement will result in a parent/carer needing to collect the confiscated item and the student will serve a school detention for each incident.

Equipment

We expect all students to arrive at school every day with the necessary equipment to allow them to have a successful day of learning. All items must be kept in an appropriate school bag.

Compulsory items

An appropriate school bag must be in school every day. This bag must be big enough to carry all schoolbooks, equipment and PE kit (on a day that is required). The school highly recommends that this a 'rucksack style' bag. Small, fashion style handbags are not adequate to carry all compulsory items listed below:

- A pencil case containing:
 1. Pens (minimum 2)
 2. 2 pencils (minimum 2)
 3. Ruler
 4. Rubber
 5. Sharpener
 6. Reading book
 7. Planner containing a timetable – given to students on their first day (replacements must be purchased)
- Calculator (Casio FX83 recommended as this will be required for Maths lessons and examinations)
- A drinks bottle
- School books for the day
- PE kit (on the days it is required)
- Helmet if cycling to school.

Optional items

- iPad
- Colouring pencils
- Highlighter pens
- Mathematical equipment
- Subject-specific resources

Physical Education

On the days that a student has a PE lesson they are expected to bring their PE kit in a school bag and change in and out of their PE kit in school. Students should arrive every day in full school uniform.

Compulsory items

- Bournside navy and/or white polo shirt with Bournside badge
- Bournside rugby top (boys)
- Navy shorts or skorts
- Bournside navy sports socks (outdoor)
- Suitable white sports socks (indoor)
- Trainers (any colour) with non-marking soles
- Rugby/football boots (boys) – studs must conform to Rugby Football Union safety standards
- Shin pads
- Gum shield

Optional items

- Astro-boots for use on astro-turf
- Navy/black tracksuit bottoms
- Bournside full zip sports jacket with Bournside badge
- Bournside navy sports leggings
- Base layer (black, white, or navy)
- A mid layer for warmth. This can be a plain navy or black fleece type garment that can be worn under the Bournside sports top – it does not need to be branded.
- White cricket trousers – necessary if in the school cricket team
- White cricket jumper – necessary if in the school cricket team.

Additional information

In cases where medical reasons require a modification to the uniform and equipment expectations, notice on letterheaded paper from a medical professional must be addressed to the student's Head of House detailing the reason, and specifically stating the amendment that needs consideration, and the duration the amendment is needed for. The school will look to support any reasonable requests.

To maintain our high standards of uniform, a consistency check will take place in each morning at the start of period 1. Where uniform and equipment fail to adhere to these guidelines, a sanction will be issued in-line with our Behaviour Policy until the matter is resolved. Prohibited items of clothing will be confiscated and where possible an alternative will be provided for that school day from our pastoral support team to allow a student to access their lessons. Refusal to remove prohibited items will result in a level 3 sanction.

These expectations should be read in conjunction with the school Behaviour Policy. Please see Appendix 1 to further support you when purchasing school uniform and equipment. With respect to make up, jewellery, and hair styles Bournside reserves the right to decide what is discreet and appropriate for the school environment.

If your personal circumstances or finances mean that you are unable to purchase the full school uniform and equipment, please email admin@bournside.gloucs.sch.uk and we will endeavour to help.

Sixth Form Expectations

Smart business wear

As role models for students in the main school, we expect our Sixth Form students to be dressed smartly at all times, taking pride in their appearance and their school.

- Sixth Form House tie – given to students during their induction
- Full-length/tailored dark-coloured trousers – leggings are not permitted
- Tailored dark-coloured knee length skirt – lycra skirts are not permitted
- Black/natural-coloured plain tights
- A light-coloured short or long-sleeved shirt with a fastening top button and collar suitable for a tie – pinstripes and check patterns are permitted
- Tailored jacket or blazer – waistcoats are permitted
- Plain v neck jumper or cardigan – sweatshirts, hoodies, and round neck jumpers are not permitted
- Black or brown shoes, or low-heeled boots – trainers and trainer-style shoes are not permitted
- An outdoor coat is not to be worn in place of a jumper, cardigan, or tailored jacket
- All outdoor layers including overcoats, hats, and scarves must be removed on entry to the school building and must not be worn during lessons or in the school corridors.

Jewellery, make up, and hairstyles

- Any jewellery must be discreet and suitable for the school environment
- Any make up must be discreet
- Hairstyles must be neat and tidy
- The use of hair dye to achieve unnatural colours or combinations is not permitted
- Any hair accessories should be discreet
- Hair should not be excessively short or cut with lines or patterns.

Students not complying with this dress code may be sent home to change. Cheltenham Bournside School reserves the right to determine what is suitable for the school environment.

Uniform Suppliers

Schooltogs
252 High Street, Cheltenham, GL50 3HF
01242 523632
www.schooltogs.com

Universal Uniform
Unit V1 Kingsville Road, Kingsditch Trade Park, Cheltenham, GL51 9LX
01242 580062
www.theschoolwearcompany.co.uk

Appendix 1: Main school uniform guide

Bournside blazer with school badge



Respective Bournside House tie



White regular or fitted shirt



Pleated skirt or full-length/tailored trousers



Plain black or dark brown shoes



School Bags

