



Behaviour Policy

COVID-19 Appendix

This appendix to our Behaviour Policy has been developed and adopted by Cheltenham Bournside School for the start of the academic year 2020-21 and will be applied throughout the interim period when the school will be operating in response to the Covid-19 pandemic. The appendix has been adopted as a result of the wider reopening of the school to all students and staff. It will be used in conjunction with our current [Behaviour Policy](#).

1. Introduction

1.1 Following closure to the majority of students, the Department for Education has announced the wider reopening of secondary schools from 1 September 2020.

1.2 This appendix to the school's Behaviour Policy details the adaptations that will apply during the interim period when the school is open and operational, but working under the current [guidance for full opening of schools](#). This appendix will be active from September 1 2020 and will remain a working appendix to our Behaviour Policy, until guidance indicates we are able to amend it.

1.3 For ease of reading, this appendix refers to 'teachers', but by this we also mean other staff with responsibility for our students who may be working within the school community on a day-to-day basis.

1.4 This appendix is guided by the Department for Education guidance regarding the reopening of schools and other education establishments.

1.5 During this time, this appendix is specifically intended to:

- ensure the safety of every member of staff and student
- encourage our young people to take responsibility for their behaviour
- challenge incidents of poor behaviour effectively and fairly
- allow teachers and students to feel safe and supported
- foster an environment where all members of the school community respect and adhere to the strict social distancing guidance.

1.6 The information in this policy will be communicated:

- to parents/carers and students – in a correspondence sent home during August, prior to the full reopening of the school on 1 September
- to teachers – in the specific training events during the INSET days on 1 and 2 September
- during the safety briefings conducted to all students on 7 September prior to the commencement of a full school timetable on 10 September.
- on the school website.

2. Our expectations of students during this time

2.1 Students must only use the entrance and exit they have been assigned to enter and leave the school site, at their allotted time slot. These have been arranged by year group and staggered according to geography of our school site and time.

2.2 Students must wash/sanitise their hands on entering the school building and when requested to do so by their teacher.

2.3 Students must walk directly to the classroom they have been assigned, adhering to social distancing guidance at all times. Students are not permitted to move around the school building freely or open any closed door (except those in the allocated toilet block).

2.4 Students must walk directly to their period 1 assigned classroom. Students must sit at their assigned desk and adhere to their teacher's seating plan. Students must not touch any desk or equipment assigned to another student.

2.5 Students must meet our expected behaviour in class which is set out in section 6: In Class Expectations (ICEs).

2.6 Any student not meeting our ICEs will receive a warning to rectify their behaviour. If they repeatedly fail to meet our ICEs, their name will be written on the class whiteboard. A third failure to comply will result in the student be asked to leave that lesson and report to one of our Bournside Referral Centres (BRCs). In the BRC they will work for the remainder of that day, or until the BRC staff feel they are ready to return to learning. Five BRC rooms have been set up in each year group location and will remain year group specific to maintain the integrity of our year group bubbles.

2.7 If a student refuses to leave the classroom or fails to comply fully in the BRC, a fixed term exclusion (FTE) will be issued and the student will be sent home.

2.8 Students must not attempt to make physical contact with any other person.

2.9 Students must not attempt to deliberately move within 1 metre of the teacher.

2.10 Students must not deliberately and/or unnecessarily perform actions associated with symptoms of COVID-19, for example, coughing and/or sneezing.

2.11 Students must follow the Government guidance when needing to cough or sneeze by covering their mouth and nose with a tissue or coughing or sneezing into their arm. Tissues, hand sanitisers, and wipes will be available in all classrooms for students, and each room will be equipped with pedal bins to dispose of wipes/tissues.

3. Our expectations of teachers during this time

3.1 We expect all of our teachers to address any student behaviour that is deemed unacceptable or which puts others at risk.

3.2 Teachers will do this by speaking to the student and giving them a clear instruction by issuing a first warning and instructing them to stop immediately. Teachers will clearly issue a final warning if the unacceptable behaviour persists and will write the student's name on the class whiteboard so there is no ambiguity that the student is on their final warning. Teachers will instruct a student to leave the classroom and report to their respective year group BRC within five minutes if ICEs are persistently breached and log this on our school system.

3.3 If a student refuses to leave or persists in being disruptive, the teacher will inform a member of the Senior Leadership Team (SLT) using the school referral system outlined in our Behaviour Policy.

4. Student misbehaviour during this time

4.1 Any student who will not cooperate with our clear expectations following intervention from their teacher will be directed to return home and issued with a FTE.

4.2 Any student who exhibits behaviour that demonstrates they are not willing to cooperate with us in maintaining a safe environment may be deemed to have committed a serious breach of the school's Behaviour Policy, and therefore an additional sanction may be considered as detailed in the policy.

4.3 We consider the following examples of behaviour to be unacceptable (in addition to the Ladder of Consequences in our Behaviour Policy), specifically in the context of the full reopening of the school during this interim COVID-19 period. This list is not exhaustive:

- refusing to sanitise hands
- not moving directly to the allocated classroom
- deliberately making contact, or attempting to make contact, with another person
- deliberately moving, or attempting to move, within 1 metre of the teacher
- deliberately and unnecessarily performing actions associated with symptoms of COVID-19, for example, coughing and/or sneezing
- not attempting to cover their nose and mouth with a tissue or their arm when coughing and/or sneezing
- compromising the integrity of the year group bubbles by moving to other areas of the school during transition or social times.

5. Behaviour outside the school during this time

5.1 Students must not congregate in groups with others beyond their year group bubble (unless a sibling) before or after school or when travelling to and from school.

5.2 Students must leave the school site when directed and make their way directly home. They must not loiter in the local community or engage in any antisocial behaviour that contradicts the strict social distancing they have adhered to in school.

5.3 Failure to follow these instructions outside of school will result in application of the school's Behaviour Policy.

6. In Class Expectations (ICEs)

When in classrooms our students must adhere to the following clear expectations:

- students will actively engage in the content of their lesson
- students will treat others with respect and be courteous at all times
- students will remain in their seat at their desk at all times unless permitted to leave their desk or the room by their teacher
- students will raise their hand and ask permission if they wish to leave their seat or if they need to use their allocated toilet block
- students will not disrupt the learning of others
- students will only use equipment allocated by the school or their own personal iPad/laptop – they must not borrow from other students
- if a member of SLT or a Head of House needs to remove a student from a classroom, the student must respond immediately without confrontation.